

MINUTES OF THE REGULAR MEETING
OF THE COMMISSIONERS OF THE
HEART MOUNTAIN IRRIGATION DISTRICT
OCTOBER 11, 2016.

The October regular meeting of the Heart Mountain Irrigation District's (HMID) Board of Commissioners was held at the Heart Mountain Irrigation District office located at 1206 Road 18, Powell, Wyoming on Tuesday, October 11, 2016. Commissioners present: President Brian Duyck, Vice President Pat Nelson, Brad Ferguson, Scott Hecht and Travis Jackson. Staff attendances included District Manager Randy Watts, Secretary/Treasurer Tyler Weckler, enlargement group Laura Shipley and P.E. Lynn Stutzman. Landowner attendances included Tom Hamman and Kelly Spiering. The meeting was called to order at 8:54 a.m. by President Brian Duyck.

President Brian Duyck called for the reading of minutes from the Regular Meeting of Commissioners held on September 13th, 2016. Vice President Pat Nelson made a motion to approve the minutes. Commissioner Travis Jackson seconded the motion; motion passed.

President Brian Duyck called for the reading of minutes from the Special Meeting of Commissioners held on September 22nd, 2016. Vice President Pat Nelson made a motion to approve the minutes as amended. Commissioner Travis Jackson seconded the motion; motion passed.

President Brian Duyck called for the reading of minutes from the Special Meeting of Commissioners held on September 26th, 2016. Commissioner Brad Ferguson made a motion to approve the minutes. Commissioner Scott Hecht seconded the motion; motion passed.

President Brian Duyck called for the Treasurers report presented by Secretary/Treasurer Tyler Weckler. After the payment of the bills presented, the O&M checking account will have a balance of \$1278. The New Equipment Money Market at Bank of Powell #...2439 has a balance of \$86,257; Money Market (MM) at Bank of Powell #...1233 has \$29492; MM Bank of Powell #...2383 holds \$121,793; Certificate of Deposit (CD) at Big Horn Federal #...1489 stands at \$112,848; CD at First Bank of Wyoming #... \$389,813. Bank of Powell Enlargement fund #...2382 holds \$290. Commissioner Scott Hecht made a motion to accept the treasurer's report as presented. Vice President Pat Nelson seconded the motion; motion passed. A copy is attached to these minutes.

President Brian Duyck called for the review of unpaid bills. Secretary/Treasurer Tyler Weckler presented the unpaid bill detail identifying August-September commitments at \$23,904.30. After review, Commissioner Scott Hecht made a motion to authorize payment of unpaid bills as presented. Commissioner Brad Ferguson seconded the motion; motion passed. A copy of the unpaid bills detail is attached to these minutes.

President Brian Duyck opened the floor to District Manager Randy Watts to present his managers' report. Mr. Watts updated the board on R15 construction preparations. District manager had a pre-conference meeting with Park County regarding traffic control and permitting. November 1st is the tentative date of Lane 11 closure for approximately 4-6 weeks. A traffic control plan was submitted to the county; local residents affected by the closure will have access during this time. Mg Chloride usage will be needed and costs identified for dust control during the construction.

A housing unit owned by HMID will require roof replacement this season; Board of Commissioners requested the district manager to get price quotes on various roof applications prior to approval of the project.

District manager distributed a letter provided by the districts' attorney, originating from landowner attorney Joseph Darrah, regarding a HMID easement and road maintenance. The letter was reviewed by the board and agreement was made to have the district reply directly. Board of Commissioners also requested the drafting of a Memorandum of Understanding between additional landowners affected, including Mr. Riolo that outlines details of costs associated with moving a distribution bowl. Commissioners noted any assistance involving HMID time & equipment when moving personal property, should be at landowners expense.

Mr. Watts provided a draft, initial informative newsletter regarding the district enlargement. During the review, Manager Watts asked GIS enlargement team member Laura Shipley to update the board on the current work effort. Laura noted landowners in Park County who may not currently be in HIMD files, may be able to be included in the enlargement. Board of Commissioners requested all landowners in district file records as well as landowners identified on Laura's Park County Shape file, are to receive the initial newsletter. Board of Commissioners agreed with landowner Kelly Spiering, who noted a return receipt or certified mailer be part of the final enlargement letter.

Board of Commissioners unanimously agreed on a canal water supply shut off date of October 20, 2016. A radio announcement referencing this decision was agreed as being appropriate.

District Manager discussed temporary water service contracts (WSC) on grounds with active grazing agreements between HMID and landowners. The relationship between WSC on grazing lease grounds implies needed amendments to the districts 25 year grazing lease contract with the Bureau of Reclamation.

Commissioner Scott Hecht so moved that HMID proceed in obtaining water rights for the currently irrigated Bureau of Reclamation lands, with a Modified Operating Agreement.

Discussion followed; Commissioner Hecht noted the benefit of a meeting between District Attorney and Bureau of Reclamation point of contact.

Commissioner Travis Jackson seconded the motion; Board of Commissioners passed this motion unanimously and gave permission to Mr. Watts to contact landowner and parties affected.

General Discussion on right away and district easements was had. Board of Commissioners asked Mr. Watts to receive comment from the Districts' Attorney on whether placing "no trespassing" signs would remove liability from HMID if any accidents were to arise from trespassers.

Commissioners were updated on the Rubicon system, notably the software needed to test the warning system, was now ready. July 17th will be the expiration of WWDC funding for the Rubicon project.

Mr. Watts updated the Commissioners with material costs for temporary liner repairs maintenance on the rattlesnake liner. Sealants were discussed with material costs around \$33.00 per gallon.

The district manager continued with asking the Board for authorization to procure a generator to give the HMID engine block heating capabilities. This would support the districts heavy equipment during the winter seasons. Board of Commissioners has requested the manager get 3 quotes for Commissioners review.

Re-examination of the districts server and Enlargement network was presented by the district manager. The Regular Meeting of the Commissioners on September 13, 2016 had a presentation requesting three options for Commissioners review, tiered in scale of networking capability and costs. Brad Ferguson made a motion to go with option #2, the middle option. Pat Nelson seconded the motion. Motion carried.

Commissioner Travis Jackson made a motion to go into an executive session with the district Manager to discuss employee items. Commissioner Scott Hecht seconded the motion. Motion passed.

President Brian Duyck opened the floor to District Manager to continue his managers' report. Mr. Watts presented a donation request by the Wyoming Crop Improvement Association, received in the mail. Board of Commissioners agreed to approve the \$500.00 crop improvement donation request.

Mr. Watts finalized his report with an update on the Wyoming Water Development Commission (WWDC) application. Mr. Watts has been in communication with WWDC representatives who have asked that the application be re-defined in terms of material quantities and associated costs prior to approval. Internal Project

Engineer Lynn Stutzman passed out a spreadsheet representing a more concise procurement cost to help mend the material discrepancies within the Executive Summary. Board of Commissioners requested further details; two separate conference calls were initiated with Engineering Associates (EA Executive Summary originators), and then separately with WWDC. After lengthy discussions the discrepancies would need to be re-evaluated and a proper evaluation by the Board of Commissioners will not fit into current time constraints.

Scott Hecht so moved that the Rattle snake liner project not proceed until budgets are reviewed and approved by the board; in the interim, to proceed with the other 3 WWDC project applications submitted this fiscal year.

Commissioner Brad Ferguson seconded the motion. Motion carried unanimously.

Hearing no further business to come before the Board, President Brian Duyck adjourned the September Regular Meeting of the Heart Mountain Irrigation District's Board of Commissioners at 2:52 p.m.

RESPECTFULLY SUBMITTED,

Brian Duyck, Board President

ATTEST:

Tyler Weckler, Secretary/Treasurer